

Jefferson County Community Services

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Director

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Pat Fontana
Board Chairperson

Community Services Board Meeting

Minutes

For December 3, 2025

Call to Order: Pat Fontana called the meeting to order at 4 p.m.

Members Present: Tina Bartlett-Bearup, Maureen Cean, Pat Fontana, Joey Horton, Stephen Kowalick, Karen Marcum, Aileen Martin, Michelle McElroy, Amy Quonce, Melissa Rookman and Molly Smith.

Members Absent: Dr. Sarah Delaney, Jennifer Draper and Michelle Graham.

Guests Present: Jennifer Cross-Hodge, Jordan Jones, Austen LaBarge, Susan Lara-Gonzalez (v), Heather Lupia, Michelle Monnat, Tina O'Neil, Brooke Roes, Alicia Rupert, Ed Thomas and John Wilson.

Approval of October 29, 2025, minutes: Motion: Joey Horton; 2nd: Aileen Martin. Minutes passed.

Director's Report: See attached sheet. Also, The Director discussed Letters of Support for the same RFP (to be voted on and approved if there is support of the information in the letters). DCS appointments were also discussed. At the end of 2026, a vote will be needed for keep the Director. In 2026, all managers will receive evaluations. There is a FOIL for Opiate Settlement Funds. OMH is funding an AOT coordinator for the Community Services office.

Next meeting date: January 28, 2026, at 4 p.m.

Adjournment at 4:34 p.m. Motion: Maureen Cean. 2nd: Joey Horton.

Respectfully submitted,

Lois Boshane

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Secretary

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